

**ELIDA LOCAL SCHOOLS
RECORDS COMMISSION MEETING
DECEMBER 19, 2024
ELIDA CENTRAL OFFICE CONFERENCE ROOM – 10:00 A.M.**

Tape recordings shall be made of each meeting of the board as an administrative aid and shall be preserved as public documents of the Board.

This meeting is a meeting of the Elida Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

A G E N D A

I. CALL TO ORDER

II. ROLL CALL

Mr. Kaiser _____
Mr. Mengerink _____
Mr. Point _____

III. PUBLIC PARTICIPATION

IV. ADDITIONS TO THE AGENDA ACTION ITEMS

V. ADOPTION OF THE AGENDA AND ACTION ITEMS

_____ moved and _____ seconded that the Agenda for the December 19, 2024, Records Commission meeting of the Elida Board of Education be adopted.

Upon the call of the roll, the vote was recorded as follows:

Mr. Kaiser _____
Mr. Mengerink _____
Mr. Point _____

VI. ACTION ITEMS

1. Administrative Guideline 8310A – Public Records (12-24-1)

It is recommended by the Treasurer that Administrative Guideline 8310A be updated as noted on Exhibit A.
(Exhibit A)

_____ moved and _____ seconded that the above recommendation be approved.

Upon the call of the roll, the vote was recorded as follows:

Mr. Kaiser _____
Mr. Mengerink _____
Mr. Point _____

2. Public Records to Destroy/Dispose (12-24-2)

It is recommended by the Treasurer that the following public records be destroyed/disposed:

_____ moved and _____ seconded that the above recommendation be approved.

Upon the call of the roll, the vote was recorded as follows:

Mr. Kaiser	_____
Mr. Mengerink	_____
Mr. Point	_____

VII. ADJOURNMENT

_____ moved and _____ seconded that the December 19, 2024 Records Commission meeting of the Elida Board of Education be adjourned at _____ A.M.

Upon the call of the roll, the vote was recorded as follows:

Mr. Kaiser	_____
Mr. Mengerink	_____
Mr. Point	_____